Graduation

Graduation Information

Students must submit a Graduation Application. Graduation is not automatic.

Students should meet with their academic advisor (http://advisement.utahtech.edu/advisors/) at regular intervals to ensure progress toward graduation. All master's, bachelor's, and associate's degrees require that a student submit a graduation application (https://www.utahtech.edu/graduation/) according to the published deadlines. To graduate, a student must fulfill all applicable program and institutional requirements, complete loan counseling as required, and have no outstanding debts to the University.

Commencement exercises are held once each academic year immediately following the end of Spring Semester. All students who have graduated during that academic year (July 1 – June 30) are eligible to participate. In addition, students planning to graduate at the end of Summer Semester are invited to participate in the commencement exercises immediately prior to that Summer Semester -- if they have 9 or fewer credits remaining after Spring Semester to fulfill all degree requirements.

Undergraduate Graduation Application Process (must be completed by the deadlines listed below):

1. Confirm you have met all institutional, general education, and program requirements by running a Degree Works audit.
2. Complete the online graduation application by logging into your student account (https://graduation.utahtech.edu/). Pay the graduation fee online with credit card or electronic check.
3. Schedule an appointment with your program or general education advisor (https://advisement.utahtech.edu/advisors/).

Late applications for bachelor's degree graduation are accepted for 30 days after the deadline. Late applications for master's and associate's degree programs are accepted for 14 days after the deadline. An additional $50 fee is assessed for ALL late applications. **Graduation applications will not be accepted after 14 days for associate's degrees or 30 days for bachelor's degrees after the deadline**. There is no guarantee that Spring graduates submitting late applications will be able to participate in commencement. There is no guarantee that Spring graduates submitting late applications will receive honors regalia or be listed as Honors Graduates in the commencement program. All graduation fees, including the late fee, must be paid in order for a late application to be processed.

Graduate Graduation Application Process (must be completed by the deadlines listed below):

1. Visit the Graduate Studies website (https://graduatestudies.utahtech.edu/apply-for-graduation/) for requirements based on degree of study.
2. Late applications for master's degree programs are accepted for 14 days after the deadline. An additional $50 fee is assessed for ALL late applications. **Graduation applications will not be accepted after 14 days after the deadline**. There is no guarantee that Spring graduates submitting late applications will be able to participate in commencement. All graduation fees, including the late fee, must be paid in order for a late application to be processed.

Graduation Application Deadlines

To graduate at the end of Fall:	
Bachelor's degree application deadline	**April 1**
Master's and Associate's degree application deadline	**October 1**
To graduate at the end of Spring:	
Bachelor's degree application deadline	**November 1**
Master's and Associate's degree application deadline	**February 1**
To graduate at the end of Summer:	
Bachelor's degree application deadline	**March 1**
Master's and Associate's degree application deadline	**May 1**

Summer graduates who wish to participate in Spring Commencement must comply with the Spring graduation deadlines. Summer graduates will not be eligible for valedictorian, Latin honors, or associate honors at commencement until the NEXT Spring Commencement, even if they participated in the previous commencement.

Completion Deadline

Students have 30 days after the last day of finals in their graduation semester to complete all program requirements, including resolution of any "I" grades (whether or not those grades impact degree requirements), evaluation of official transfer credit, and/or appeals. Students who do not complete requirements within that time frame will be required to reapply for graduation in a subsequent semester and will be assessed a new graduation fee.

Honors

Honors are awarded in conjunction with associate and baccalaureate degrees based on cumulative GPA. Baccalaureate honors are called "Latin Honors." Credits contributing toward minimum GPA and credit standards for honors may not be acquired through examination, prior experiential learning, or petition.

Spring graduates: Only courses that have been graded at the time the graduation application is processed will be considered in the qualification for and calculation of honors at commencement. A student graduating at the end of the Spring semester will be listed as having received honors in the commencement program **only if the student was eligible for honors at the time the graduation application was submitted**. All honors earned at the date the student actually completes program requirements will be posted to a student's transcript. Latin honors will appear on the diploma.

Latin Honors

Students who have or will have completed a minimum of 48 credits at Utah Tech University at the time of graduation with a baccalaureate degree are eligible for Latin honors to be listed on the transcript and diploma according to the following standards:

- Summa cum laude shall be granted to those students whose cumulative GPA is at least 3.95.
- Magna cum laude shall be granted to those students whose cumulative GPA is at least 3.80.
- Cum laude shall be granted to those students whose cumulative GPA is at least 3.65.

Spring graduates' eligibility for honors regalia and honors notation in the commencement program will be based on overall cumulative GPA and completed number of credits at the time the graduation application is processed.

Associate Degree Honors

Students who have or will have completed a minimum of 30 credits at Utah Tech University at the time of graduation with an associate degree are eligible for associate honors to be listed on the transcript according to the following standards:

- High honors are awarded to students whose cumulative GPA is at least 3.75.
- Honors are awarded to students whose cumulative GPA is at least 3.50.

Spring graduates' eligibility for honors regalia and honors notation in the commencement program will be based on their overall cumulative GPA and the number of credits they have completed at the time the graduation application is submitted.

Documents to consult for further information about graduation:

- Program requirements in the University catalog.
- Institutional requirements in the Graduation Policy (524) (https://catalog.utahtech.edu/graduation/524-Graduation.pdf).